



Permitting Procedures for TOURS - FUN RIDES - CAMPS - CLINICS

Permit Fee: \$25 per day or \$50 for multiple days

Insurance: \$2.39 per rider/day

Operational: *Tours - Fun Rides*
\$1.00 per rider/day

Camps - Clinics

No charge, as long as camp/clinic does not include anything more than simple skill drills. If event is incorporated into an established weekend race or conducts a weekend race as part of the activities, then normal "race" operational surcharges (\$2/rider) are collected.

Forms: Organizer must be an ACA Club
Permit Application, Insurance Certificate Requests , Event Check List
All Participants must be ACA members (one-day licenses okay)
ACA releases must be signed
Permit # is issued and should be on flyer
Checklist needed

Medical: Must have medical at all of these events, including clinic/camp that incorporates any type of riding

EMT required if prizes are awarded, but if no prizes are awarded then medical person could be a nurse, doctor, or certified first aid person .
Medical person will be required to complete "occurrence forms" if any accidents required medical attention

Officials: Licensed ACA officials are not needed, but a person in the club will be responsible for all paperwork