



USAC/BRAC  
**Race Announcement Check List for  
Competitive Events**



### General Information

- \* Name of Event
- \* Type of Event
- \* Date of Event
- \* Promoting Club(s)
- \* Held under USAC Permit # \_\_\_
- \* Chief Referee Named
- \* Location of Event
- \* Directions to course
- \* Description of course / Map
- \* Rescheduling/Cancellation Procedures

### Promoter's/Contact Info

- \* Name
- \* Email
- \* Phone
- \* Website Link

### Rules

- \* USAC Rules Apply
- \* Mention the following if applicable
  - ~ Free Lap
  - ~ Mechanical Support:
    - o Neutral
    - o Wheels In-Wheels Out
  - ~ Feeding
  - ~ Discard Zone
  - ~ Yellow / Center-Line Rule
  - ~ CX Call-ups 10min prior to race
  - ~ State Eligibility Requirements
  - ~ Held Rain or Shine
  - ~ Cancellation Policy

### Registration Procedures

- \* Pre-Reg
  - ~ *Mail- In:*  
address/postmark or received by date
  - ~ *Electronic:*  
closing date / on-line reg fee
- \* Day of Race
  - ~ Where / Open and Closing times (suggest closing 40 minutes prior to start)
- \* Licensing
  - ~ 1-Day *Beginner* USAC licenses
  - ~ 1-Day *Experienced* licensee
  - ~ USAC annual licenses
  - ~ BRAC annual membership

### Entry Fees

- \* Must include:
  - ~ USAC Insurance Surcharge: \$3.75/day
  - ~ USAC LA Surcharge: \$1.75/day
  - ~ 2<sup>nd</sup> race discount

### Surcharges (in addition to entry fees)

- \* Mandatory
  - ~ 1-Day BRAC Membership: \$5/day  
(waived for out-of state, 1-day Beginner licensee)
- \* Optional
  - ~ Late Fee (flyer must be posted 30 days in advance)
  - ~ Unattached (waived for Cat 5 men / women)
  - ~ Online Fees if applicable

### Prizes

- \* Cash or Merchandise with approx. value/race group
- \* Number of places per race group
- \* Awards presentation - when / where / mandatory

### Schedule of Events

- \* Categories (race groups) listed appropriately
- \* Start Times
- \* Distance
- \* Field Size Limitations (if not stated it's 100)
- \* Minimum of 10-15 minutes between races
- \* Identify each CUP Race on your schedule

### Logos

- \* USAC
- \* BRAC
- \* CUP Designation (if applicable)
- \* Pre-J (if applicable)

## Standard Language for all Flyers

- Held Under USAC Permit # 2018- \_\_\_\_\_ Chief Referee: \_\_\_\_\_
- All USAC Rules Apply
- Entry fee includes USAC Insurance and USAC LA surcharges.
- USAC Release waiver must be signed by all racers or parent/legal guardian for anyone 18yrs or younger.
- **USAC License Required.** Annual licenses available online at [www.usacycling.org](http://www.usacycling.org)  
 USAC 1-Day *Beginner* license: \$10, only for Cat 5 men/women. Can be purchased online at [https://legacy.usacycling.org/events/state\\_search.php?state=CO](https://legacy.usacycling.org/events/state_search.php?state=CO), select appropriate event, then click on Purchase One-Day License. Bring receipt to race.  
 USAC 1-Day *Experienced* license: \$25, only available to former USAC members- category 1,2,3,4 men/women, and must be purchased online at same link as indicated for *Beginner* license.
- **BRAC Annual membership recommended** to avoid BRAC 1-Day membership (\$5) on race day. (BRAC 1-Day Membership exempt with USAC 1-Day, Out-of-State riders and Collegiate riders in Collegiate events). BRAC annual membership is required to obtain points for BRAC CUP competitions. BRAC annual available at: [www.coloradocycling.org](http://www.coloradocycling.org) BRAC 1-day available at race site .
- **GEAR RESTRICTIONS** apply to all men/women 9-18. See USAC Rule 1I4
- **BIKE RESTRICTIONS** apply to men/women 14 and under. See USAC Rule 1I5
- **MECHANICAL SUPPORT** ..... add what its going to be: Ie. Wheels In/Out; Neutral; None etc.)

## Race Schedule

- Making a chart is the best way to handle all the info.  
 Example:

Race Group	Start Time	Length	Prizes	Field Size	Pre Reg Fee	Race Day Fee
Beginner Men 5	8:00	40 min	3 / Medals	75	\$25.00	\$35.00
Men Pro-1-2	8:50	60 min	5 / \$500	100	\$25.00	\$35.00
Men 13-14 / Women 13-14	10:00	20 min	3ea / Merch	75	\$15.00	\$25.00
Men 11-12 / Women 11-12						
Men 9-10 / Women 9-10						
Women Pro 1-2	10:35	45 min	3/\$300	75	\$25.00	\$35.00
Women 3			3 / Merch			
Women 40+			3 / Merch			

- If your race is to include Professionals you must specify **Pro** in the race group on both your flyer and permit. Ex: Men Pro-1-2; Men Pro-Open; Women Pro-1-2
- Encourage you to place the Men Pro-1-2- as close as possible to the Women Pro-1-2 events.
- Criterium schedules need a minimum of 10 minutes when 1-3 race groups are on the course at one time, 15 minutes if more than 3 on the course at one time. (See Rocky Mtn Road Cup Policy)
- PreJ events are for Kids under the age of 9, usually 20 min in duration
- Field Limit Restrictions (Road, Circuit, Criterium Events)  
 For criteriums and cyclocross events with multiple fields on the course, the field limit is applied to the total number of riders on the course and not based on max field sizes for each race group. That being said, usually the maximum is 100 participants total, however, if your race groups or combinations of race groups contains Cat 5 riders or is a open category the maximum field size is 75
- Combination of Categories (Race Groups)  
 A slash ( / ) between race groups implies that riders may have a staggered starts, but prize lists and separate results will be generated.  
 Ex: Men 50+ 1-2-3 / Men 60+ / Men 70+

Suggested combinations for road events can be found in the Rocky Mountain Road Cup Policy.

Suggested combinations for cyclocross events can be found in the Colorado Cross Cup Policy